



## UASOP Request for Variation Form

### Guidance

These guidelines are designed to assist you to complete the DASR Form 154 for Uncrewed Aircraft System Operating Permit (UASOP) – Request for Variation.

#### **IMPORTANT**

**It is the applicant's responsibility to apply to DASA if they have a requirement for the approval and can demonstrate compliance with all the relevant regulatory requirements.**

Please carefully read this document and any relevant Acceptable Means of Compliance or Guidance Material issued by DASA. This information is available on the Defence Aviation Safety Program (DASP) website <http://www.defence.gov.au/DASP/DASR-Regulations/Default.asp> and will assist with the application process.

#### **About this form and application process**

##### **Application Process**

Completing this application form is the first step in the request for variation process. Once received, DASA will review your application including all supporting documentation provided.

**Applicants are to complete and sign the application form electronically and submit to DASA on the email below.**

**NOTE:** DASA may not consider an application or cease to consider it further while the applicant has not complied with all DASR requirements.

##### **DASR Form 154**

This DASR Form 154 is the official DASA form to request a variation to an approved UASOP. This form is considered part of an application pack and should be submitted with the appropriate evidence to support the application.

#### **Withdrawal of Application**

An application can be withdrawn in writing at any time.

#### **Section 1. Applicant Data**

Please include the name of the organisation as it appears on your approved UASOP and details of the organisation's Contact Person for this Request for Variation.

#### **Section 2. Reason for Application**

This section should provide a summary of the reason for requesting a variation and include any initiating events or reference to any previous correspondence with DASA that identified the initiating event.

#### **Section 3. Updated UAS Operations Compliance Statement (UOCS)**

An Objective Hyperlink to the updated UOCS should be provided to facilitate DASA assessment of regulatory compliance. Inclusion of track changes to further demonstrate where changes have been made is advisable.



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### Section 4. Requested Change Details

The applicant should identify all changes in the UASOP that require DASA approval independently and would result in a revised UASOP.

Each row should include the nature of the requested change from the drop down menu, the associated UASOP reference, and an Objective Hyperlink to all artefacts outside of the UOCS that substantiate compliance with DASR.

Note: New rows can be added as required by copying the content of the previous row.

### Section 5. Applicants Declaration

The Contact Person upon signing the DASR Form 154 request for variation declares the information provided is true and correct and all documentation required by DASA is provided, to process this application.

### Section 6 DASA Use Only

DASA requires the provision of information as listed in this form.

DASA will safeguard personal information however, please be aware that DASA policy is to publish approvals on its website.

### Form Submission

Submit the electronic application form to DASA by email: [dasa.uas@defence.gov.au](mailto:dasa.uas@defence.gov.au)

**NOTE:** If there is insufficient space in any of the fields, please attach additional information to this form.



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## 1. Applicant Data

1.1	Organisation Name	
1.2	Contact Person	
	Title/Rank and Full Name	
	Position Title	
	Phone	
	Email	
1.3	Current UOCS and Version	

## 2. Reason for Application

## 3. Updated UAS Operations Compliance Statement

## 4. Requested Change Details

ID	Requested Change	UASOP Reference (Section/Para)	Affected Instructions
1.			
2.			
3.			
4.			
5.			

## 5. Applicant's Declaration

(To be completed by Contact Person)

I declare that the information provided on this form is true and correct.

I understand and accept that for DASA to proceed with updating the corresponding UASOP to this application, I have supplied all supporting documentation to DASA.

All changes proposed have been developed and approved by the relevant Command/Group Head.

Date	Name/Position	Signature





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6. DASA USE ONLY		
6.1 Record Objective ID:		
6.2 Organisation Approval application:		
Application Approved	Application Requires Resubmit	Application Not Approved
6.3 Additional Comments:		
Date	Name/Position	Signature